

Medical Assisting Program Admission Requirements

This program uses a competitive admissions process. Meeting the minimum requirements for admission will not guarantee acceptance to the Medical Assisting diploma program. The deadline to apply to the Fall 2018 Medical Assisting program is Friday, May 11, 2018

1. Applicants must be at least 17 years of age to apply to the Medical Assisting Program and 16 to apply for acceptance to the college.
1. Apply online at <https://www.savannahtech.edu/admissions/apply-online/>
The application fee for a new student is \$25.00 and \$10.00 for a readmit student.
2. Arrange to take the **Placement test** by appointment with the testing office. Contact admissions.
3. Complete and/or forward the following to admission's office
 - a. An official high school transcript or GED certificate
 - b. Official College transcripts (if any)
4. Complete a financial aid application. PELL grants and other aid are available to qualified people if and only when they complete the financial aid application.
5. Obtain regular admission status to Savannah Technical College.

Information on this box pertains to acceptance to the college and does not guarantee acceptance into any program. See Student Affairs regarding status of acceptance to Savannah Technical College.

7. Students must complete the Health Care Assistant Technical Certificate of Credit (TCC)** with one of the following specializations to be considered for admission into the Medical Assisting diploma program: Medical Coding/Insurance Data Entry Specialist, Medical Front Office, Phlebotomy, Nurse Aide, Patient Care Technician, Central Sterile Processing or Dental Assisting. Students who have completed the EMT Basic certificate are also eligible to apply.

REQUIRED CLASSES for the HCA TCC*

ENGL 1010 - Fundamentals of English	3 credit hours
MATH 1012 - Foundations of Math	3 credit hours
PSYC 1010 - Basic Psychology	3 credit hours
ALSH 1011 - Anatomy and Physiology	5 credit hours
ALHS 1090 – Medical Terminology	2 credit hours
COMP 1000 - Introduction to Microcomputers	3 credit hours
ALHS 1040 - Introduction to Health Care	3 credit hours

**Higher level courses may be substituted where applicable*

8. A minimum GPA of 2.5 is required for entry into the Medical Assisting program. The six (6) courses used to calculate the Grade Point Average (GPA) are:

ENGL 1010 **OR** ENGL 1101
MATH 1012 **OR** MATH 1103 or higher
ALHS 1090
ALHS 1011 **OR** BIOL 2113, BIOL 2113L and BIOL 2114, BIOL 2114L
PSYC 1010 **OR** PSYC 1101
COMP 1000

When a course is taken more than once, the highest grade earned will be used to calculate the GPA. Transfer credits will be included in the GPA calculation where applicable.

9. ALHS classes that are transferred into Savannah Technical College are subject to a 5 (five) year expiration date per the college catalog.

10. Applications are accepted online on the Medical Assisting webpage from April 1st through May 11th for Fall Semester start of the Medical Assisting diploma program. Student must have completed/transferred the following 6 (six) required courses:

ENGL 1010, MATH 1012, PSYC 1010, COMP 1000, ALHS 1011 and ALHS 1090 (or equivalents as noted above) by the end of Spring Semester 2018. The TCC must be completed prior to the start of the Fall 2018 MA program.

Application closes on **Friday, May 11, 2018 at 10:00 am.**

11. Cohort class selection is based upon the highest GPA. The students with the highest grade point average will be accepted into the program.

Students who have completed the **Health Care Science Technical Certificate of Credit (TCC) – with a specialization in Surgical Technology or Dental Hygiene are required to complete the 6 courses or the equivalents needed to apply to the Medical Assisting program.

Note:

Students may be required to successfully pass a criminal background check and drug screen analysis before placement in clinical settings.

Health Care Assistant Specializations

Medical Coding/Insurance Data Entry Specialization Courses

BUSN 1440 - Document Production	4 credit hours
MAST 1120 - Human Pathological Conditions	3 credit hours
BUSN 1015 - Introduction to Medical Insurance	4 credit hours
BUSN 2370 - Medical Office Coding, Insurance, and Billing	3 credit hours

Medical Front Office Specialization Courses

BUSN 1440 - Document Production	4 credit hours
BUSN 2340 - Medical Administrative Procedures	4 credit hours

Phlebotomy Specialization Courses

PHLT 1030 - Introduction to Venipuncture	3 credit hours
PHLT 1050 - Clinical Practice	5 credit hours

Nurse Aide Specialization Courses

ALHS 1060 - Diet and Nutrition	2 credit hours
NAST 1100 - Nurse Aide Fundamentals	6 credit hours

Patient Care Technician Specialization Courses

ALHS 1060 - Diet and Nutrition	2 credit hours
NAST 1100 - Nurse Aide Fundamentals	6 credit hours
PCTA 1100- Skills Patient Care Technician* *Must be a Certified Nurse Assistant	6 credit hours

Dental Assisting Specialization Courses

DENA 1050 - Dental Microbiology	2 credit hours
DENA 1080 - Dental Biology	5 credit hours
DENA 1340 - Dental Assisting I	6 credit hours

Central Sterile Processing Technician Specialization Courses

CSSP 1010 Central Sterile Supply Process	5 credit hours
CSSP 1020 Central Sterile Supply Practicum	6 credit hours
CSSP 1022 Central Sterile Practicum II	5 credit hours

Emergency Medical Technician Basic Certificate

EMPS 1110 - Introduction to EMT Professions	3 credit hours
EMPS 1120 - EMT Assessment/Airway Management	3 credit hours
EMPS 1130 - Medical Emergencies for the EMT	3 credit hours
EMPS 1140 - Special Patient Populations	3 credit hours
EMPS 1150 - Shock and Trauma for the EMT	3 credit hours
EMPS 1160 – Clinical/Practical Apps for the EMT	1 credit hour

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